



## Correspondent NQM Submission Form

### Loan Information

Borrower First Name/Last Name: \_\_\_\_\_  
 Co-Borrower First Name/Last Name: \_\_\_\_\_  
 Product Code: \_\_\_\_\_  
 Agency Plus (Full Doc)     Bank Statement (Alt Doc)     Asset Qualification     Investor  
 Loan Term:     30 YR     15 YR    Interest Rate: \_\_\_\_\_ %    ARM:  5/1     7/1     10/1  
 Interest Only:     Yes     No  
 Purpose:     Purchase     Rate/Term     Cash-Out Refinance  
 Occupancy:     O/O     Second Home     Non-Owner  
 Property Type:     Single-Family     2-4 unit     Condo     PUD  
 Impounds:     Yes     No  
 Loan Amount: \$ \_\_\_\_\_    Appraised Value: \$ \_\_\_\_\_    Sales Price: \$ \_\_\_\_\_

### Submission to Include, but not limited to the following:

Use IMPortal to upload a complete FNMA 3.2 File

### Minimum Submission Requirements

Documentation	NQM Agency Plus	NQM Bank Statement	NQM Asset Qualification	NQM Investor
<b>Cover Letter</b> < <a href="#">Download Here</a> >	✓	✓	✓	✓
1008	✓	✓	✓	✓
1003 must reflect all properties owned in REO section even if not financed/match AUS, signed & dated by LO w/NMLS ID	✓	✓	✓	✓
Loan Estimate	✓	✓	✓	✓
DU (approve/ineligible or refer)	✓			
Credit Report	✓	✓	✓	✓
Current Paystubs with YTD income, W2's (per AUS)	✓			
SS/Fixed Income documentation (award letters, 1099, verified deposits)	✓			
Rental Income (Current Lease Agreement)	✓		✓	✓
Previous 2 years signed 1040's with all schedules	✓			
2M bank statements	✓	✓		✓
6 months bank statements			✓	
12M Financial statements OR	✓	✓		
12M Business Bank Statements OR		✓		
12M Personal Bank Statements & 3M business bank statements OR		✓		
12M Personal BK Statements (Bus & Per are combined)		✓		
Cash Out Letter (business purposes only – if applicable)				✓
Purchase Contract (for purchase transaction)	✓	✓	✓	✓
Escrow Instruction (if applicable)	✓	✓	✓	✓
Prelim (for refinance transaction)	✓	✓	✓	✓

### Disclosures

Initial Federal and State Disclosure Packet